

**INDIAN AGRICULTURAL RESEARCH INSTITUTE
REGIONAL STATION, KALIMPONG – 734301**

F.No. 27(ST)/2019-20/817-820

Dated: 04.02.2020

To

M/S _____

Sub: Quotation invited for supply of Vegetable & Flower Seeds IARI at Regional Station, Kalimpong

Sir,

Sealed quotations are invited for the supply of the articles detailed in the scheduled below:-

The Quotations should reach this office by not later than 14:30 hrs on **15.02.2020**. The cover containing quotation should be super scribed as "Quotation for **Vegetable Seeds** due on will have the risk of not being considered.

The quotations will be opened at 14.30 hrs. on the same day in the presence of the tender/their authorized representatives who choose to be present Quotations shall satisfy the following conditions.

1. The rate quoted shall be valid for a minimum period of 90 days from the last fixed for the receipt of quotation.
2. The rates quoted shall be for delivery for Destination freight pre – paid at _____ free delivery at the I.A.R.I Regional Station, Kalimpong. Rates quoted on any other basis shall show the freight charged towards packing, forwarding postage etc. The period upto which the rates quoted are valid should be specified.
3. Full specification of the article quoted for shall be give in the quotation along with illustrated Pamphlets, drawing etc. share available. Whatever, possible samples should also be sent.
4. If taxes, duties or any other charges over and above the rate quoted are available by the purchaser, actual / percentage of such taxes / duties / charges should be clearly indicated. Please note that this Institute is entitled to be concessional sales tax as applicable to Educational/Research institutes/laboratories etc. against declaration form.
5. In case any of the items mentioned in the scheduled is covered by rate contract of DGS & D etc., the rate Contract No. and date may be specified. Supply of copy of the rate contract A/T would be appreciated.
6. Articles f indigenous original are required except where specified otherwise. Where indigenous make is not available foreign made articles can be quoted for provided payments is acceptable in Indian Currency.
7. Specified mention should be made as to whether delivery will be from ready stock or will have to be imported acquired and in the later case the same required for delivery after the firm supply order is placed should be indicated clearly.

8. Articles listed in the scheduled are required on or before_____.
9. Supply to be made by goods train or by road transport whichever is cheaper at supplier's risk otherwise specified.
10. Quotation shall be complete in all respects viz minimum units or supply specification rate, actual or percentage rate of taxes, duties mode of dispatch etc. If installation are to be done by the supplier, it should be specified and extra charge, if any payable there on the clearly mentioned in the quotation rebate, if any allowed if larger quantity is ordered may also be indicated.
11. In the case of equipments, one year warranty certificate has to be invariably furnished.
12. Payment will be made by D.D Cheque drawn on Syndicate Bank, Pusa, New Delhi – 12 after satisfactory completion of supply and receipt of pre-receipted bills in triplicate Quotation giving any other mode of payment may be avoided.
13. The Director, IARI New Delhi or the Scientist In-Charge, Regional Station, Kalimpong reserves to himself the right to accept or reject any or all the quotations either in full or in part without assigning any reason.
14. Enquiries about the rate of the quotations will be entertained.
15. Quotations not comply with the above conditions liable to be rejected.

SCHEDULE

Sl. No	Description of material	Quantity required
01	Beans (OP)	2 kg
02	Spinach (OP)	3kg
03	Chilli (Hybrid)	1kg
04	Bottle gourd (OP)	0.5kg
05	Pumpkin(OP)	0.5kg
06	Okra (OP)	0.5kg
07	Flower Agellia	10pc
08	Flower Rose	10pc

Terms and Condition

- For: ICAR – IARI (RS), Kalimpong.
1. Party should quote GST and PAN No.
 2. Payment will be made through Bank Transfer from ICAR-IARI, New Delhi-110012

Please acknowledge the receipt of the notice.

Strike out the portions not applicable.

Yours faithfully

Project investigator