

DIVISION OF PLANT PATHOLOGY
ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110012

No.41-52/18-19/ANASTU/PP/

Dated: 07/05/2019

TENDER NOTICE

Online e-tenders under two bid system through Central Governments Portal www.eprocure.gov.in, are hereby invited by the Director, IARI on behalf of the ICAR for entering into Rate Contract for the period of one year and will be extended for another year subject to satisfactory services, for export of consignments of this Institute from the clearing agents having regular license to act as Custom House Agent issued by the Controller of Customs, New Delhi valid at the time of opening of bid and the firm should undertake to get it renewed for the full period of tender. The last date for submission of tender is 30/05/2019 upto 1300 hrs. and tender will be opened online on 31/05/2019 at 1400 hrs.

ASSTT. ADMN. OFFICER

DIVISION OF PLANT PATHOLOGY
ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110012

No.41-52/18-19/ANASTU/PP/

Dated: 07/05/2019

Last date of submission of online tender : 30/05/2019 at 1300 hrs.
Date of opening of online tender : 31/05/2019 at 1400 hrs.

INDIAN AGRICULTURAL RESEARCH INSTITUTE, New Delhi which is one of the prestigious Institute in the field of Agricultural Research, invites tenders sealed with wax/tape/company seal for entering into Rate Contract for the appointment of Export clearance agent for export of consignments from ICAR-IARI, New Delhi to Vice-Chancellor, Afghanistan National Agricultural Sciences and Technology University (ANASTU), Kandahar, Afghanistan by air as well as sea through the parties dealing with custom clearance. The consignments will contain precious laboratory chemicals.

The tenders are required to submit a certificate with tender that the business dealing of the firm has not been debarred/suspended by any Government/Autonomous Organization.

Only the tenders engaged in customs clearance should submit their tenders. Following jobs shall fall under the scope of the Export clearance.

1. Customs clearance of export consignments from New Delhi Airport/Sea port.
 - a) Custom clearance of the export consignment including all the stages of customs clearance as well as packing of equipment
 - b) Any other job in connection with the clearance of goods from customs clearance.
- II. **Consolidation of the consignments being exported from New Delhi Airport/Sea port**
 - Complete monitoring and supervision of the movement from the date of order and regular feed back on the progress of order to ICAR-IARI, New Delhi.
 - To provide timely information (pre-alert) regarding dispatches and other relevant information to ICAR-IARI, New Delhi.
 - To facilitate specialized packing/repacking with all kinds of materials as per the IATA specifications and international packing standards.

- Transportation of projects laboratory chemicals in small and voluminous packages; the laboratory chemicals may belong to categories (a) hazardous and categories (b) non-hazardous and (c) some chemicals may require transportation in package with dry-ice.
- Effective communication through telephone⁴, tele-fax and e-mail, etc.
- Any other service needed regarding export from time to time.

TERMS AND CONDITIONS

1. The tender must be sent in sealed cover. The cover should be sealed with sealing wax/tape/company seal and super scribed with “Tender for entering into rate contract for appointment of consolidation-cum-custom clearance agent indicating for export of items/equipment from ICAR-IARI, New Delhi to Vice-Chancellor, Afghanistan National Agricultural Sciences and Technology University (ANASTU), Kandahar, Afghanistan **Tender No. 41-52/18-19/ANASTU/PP/**, it should be addressed to the Director, ICAR-IARI, New Delhi-110012 and delivered to Division of Plant Pathology, ICAR-IARI, New Delhi-110012.
2. Formats for quoting the rates are attached. The rates must be quoted as per the enclosed two formats only in the following manner apart from furnishing the check-list (enclosed format):
 - (a) **Airfreight/Sea Freight Charges:** The forwarders must charge most competitive air freight charges/sea freight charges including fuel surcharges, war surcharges, security surcharges and DGR fee/Dangerous & Perishable goods, if any, shall be paid proportionately at actual provided the same is charged by the carrier (Air Company) and shown separately MAWB/B.I. The party has to submit a clean copy of MAWB (importer/customer copy) in support of the above charges along with the bills of payment.
3. Forwarder will be responsible for the safety of the cargo in all circumstances and handling complete and proper papers.
4. Freight charges will be paid in India in Indian Rupees only as per our agreement/contact after receipt of consignment at destination.
5. Pre-shipment advises must be intimated well in advance. A weekly statement showing consignments shipped during last week and the proposed shipment during the next week should be submitted invariable.
6. List of documents required for clearance/reimbursement of bill must be mentioned specifically.

7. **Tenderer must enclose the photocopies of (1) Valid permanent customs licenses as CHA in the name of the bidder having five year experience in export/import, failing which tender will not be considered. (2) A valid certificate of IATA membership not less than five years.**
8. **Tender must be Accompanied with EMD of Rs. 50,000/- (Rupees fifty thousand only) in the shape of demand draft/PO/Bank Guarantee/FDR of Commercial Bank to be drawn in favour of Director, ICAR-IARI, New Delhi. The tender received without EMD shall not be considered and will be summarily rejected, which may please be noted. The EMD of unsuccessful tenders would be refunded on finalization of the contract. Exemption of MSE is allowed subject to production of valid exemption certificate through MSE.**
9. The successful tenders will have to submit a DD/Pay Order/FDR/Bank Guarantee of Rs. 2,00,000/- (Rs. Two Lakhs only) from a commercial bank as security, which should be valid at least for 14 months (One year of contract + 60 days) from the date of contract. The same security money will be refunded/returned after completion of also contractual obligations. However, the Director, ICAR-IARI, New Delhi will have the discretion to order for the forfeiture of deposit for any breach of contract.
10. The successful bidder shall handle sophisticated and valuable consignment, hence the bidder shall have to furnish a fidelity guarantee bond for an amount of Rs.10.00 Lakhs (Rs.Ten Lakhs only) in favour of Director, ICAR-IARI, New Delhi to safeguard the interest of ICAR-IARI in the event of any loss to ICAR-IARI due to any act of omission and commission by the firm.
11. The Director, ICAR-IARI reserves the right to accept or reject any or all the tenders received, without assigning any reason.
12. The successful tenderer will have to give an undertaking that no consignment of ICAR-IARI will be detained/withheld by them before or after the clearance under any circumstances.
13. The Director, ICAR-IARI, New Delhi reserves the right to terminate the contract on one month's prior notice at any time on finding the service unsatisfactory or on breach of contract.
14. Work will be awarded to a party who shall be overall lowest in clearance of air freight/sea freight consignments both in India and Afghanistan subject to fulfillment of other conditions of tender.
15. Bids of firms who have not executed any contract satisfactorily, failed to execute any such contract have/poor tract record shall not be considered. Misrepresentation or suppression of acts will lead to cancellation of the bid and forfeiture of the EMD.
16. Except where otherwise provided in the clauses of this contract or the execution of the same arriving during the progress of work after the completion, abandonment thereof all

disputes shall be referred to the sole arbitration of a person nominated by the Director General, ICAR and if he is unable or unwilling to act, to the sole arbitration of other person appointed by him willing to act as an arbitrator. The submission shall be deemed to be submission arbitration under the meaning of the Arbitration Act 1940 or any statutory modification of re-enactment thereof for the time being in force. The award of arbitrator so appointed shall be final, conclusive and binding on all parties to this contract.

17. All disputes to be settled under New Delhi Jurisdiction.
18. In case of any confusion, the parties should seek clarification about terms and conditions and pattern of formats, instead of quoting in ambiguous manner.
19. Firm should also be registered with the Indian Customs. Sister concerns/Authorized Party Certificate shall not be acceptable.
20. CHA must be registered in Custom House, Delhi and Mumbai.
21. The bidder should have facility for custom clearance at Mumbai and Delhi for air/sea cargo.
22. **Rates should be quoted as per BOQ 1 and BOQ 2 online.**

Asstt. Admn. Officer

PROFORMA FOR QUOTING THE RATES BY TENDERERS AS PER BOQ

FORMAT-I

Sl.No.	Scope of Work	Rates in INR
1.	Air freight from New Delhi to Kabul, Afghanistan for below weight slabs on chargeable weight: Up to 10 kg + 10 to 100 kg +100 kg but up to 300 kg +300 kg but up to 500 kg	
2.	Fuel, war, security charges, X-ray	
3.	Pickup charges for below weight slab on chargeable weight. Up to 10 kg + 10 to 100 kg +100 kg but up to 300 kg +300 kg but up to 500 kg	
4.	Any other statutory charges will be paid as per actuals basis on production of receipt.	
5.	Custom clearance including loading and unloading in origin.	
6.	Packing charges of all equipment per inch (equipment may be seen at Division of plant Pathology, IARI, New Delhi-110012 before quoting the rate of packaging charges.	
7.	Destination door delivery charges from Kabul Airport to ANASTU, Kandahar for below weight slab on chargeable weight Up to 10 kg + 10 to 100 kg +100 kg but up to 300 kg +300 kg but up to 500 kg	
8.	Custom clearance charges at destination. Custom clearance certificates at the destination will be provided by the ANASTU	
9.	Customs duty and taxes at destination, if any.	
10.	Loading/unloading at consignee door	
11.	Any other charges at destination, if applicable	
12.	GST	

SIGNATURE AND SEAL OF THE TENDERER

Certified that:

1. Any other charges shall be paid on actual and proportionate basis provided the same is charged by Air Company and reflected in MAWB.
2. CC fee, if applicable as per IATA Rules

Dated: _____ Signature of authorized person _____
Place _____ Name of the Party _____
Name of the Person _____
Designation _____

Note:

- (i) The offer must be submitted with the details asked for. Incomplete offer received without showing the details in the manner asked for shall not be considered and will be rejected forthwith which may please be noted.
- (ii) Offer received without requisite EMD will also not be considered
- (iii) Bid received without mentioning the packing charges as mentioned under Sl. No. 4 above is liable to be rejected.

PROFORMA FOR QUOTING THE RATES BY TENDERERS AS PER BOQ

FORMAT-II

1. For Export clearance by Sea:

S.No.	Scope of work	Rates in INR
1.	Sea freight from New Delhi to Kandahar, Afghanistan including destination door delivery charges for 20 feet container	
2.	Pick up charges from IARI to ICD, Tughlakabad, for 20 feet container	
3.	Custom clearance including loading and unloading in origin	
4.	Packing charges of the all equipment in inches (equipment may be seen at Division of Plant Pathology, ICAR-IARI, New Delhi before quoting the rate of packing charges.	
5.	Any other statutory charges will be paid as per actual basis on production of receipt.	
6.	Custom clearance charges at destination	
7.	Shipping line and port storage charges at destination	
8.	Customs duty and taxes at destination	
9.	Loading/unloading at consignee door	
10.	Any other charges at destination, if applicable	
11.	GST	

SIGNATURE AND SEAL OF THE TENDERER

Dated: _____

Signature of authorized person _____

Place _____

Name of the Party _____

Name of the Person _____

Designation _____

Note:

- (i) The offer must be submitted with the details asked for. Incomplete offer received without showing the details in the manner asked for shall not be considered and will be rejected forthwith which may please be noted.
- (ii) Offer received without requisite EMD will also not be considered
- (iii) Bid received without mentioning the packing charges as mentioned under Sl. No. 4 above is liable to be rejected.

CHECKLIST FOR SOME SPECIFIC TERMS AND CONDITIONS (CLAUSES)

Sl. No.	Item/Clause	Yes/No	If No, please give reason of deviation
1.	Copy of PAN/GST Certificates		
2.	Copy of ISO certificate		
3.	CHA License having five years' experience		
4.	Whether the copy of certificate(s) of membership of LATA in favour of bidder is submitted		
5.	Whether requisite amount of EMD has been submitted with the offer.		
6.	Whether the certificate regarding business dealing not banned by any Govt./Autonomous furnished		

(Signature)
Name of Party with Stamp