## MEMORANDUM, IARI ALUMNI ASSOCIATION - BYE LAWS OF IARI ALUMNI ASSOCIATION

I. NAME OF THE SOCIETY: The name of the Society shall be 'IARI Alumni Association' here in after referred as the 'Association'.
II. REGISTERED OFFICE: The office of the Association shall remain in the Union Territory of Delhi and at the following address:

> Post Graduate School

Indian Agricultural Research Institute, (Pusa Institute), New Delhi - 110012

|  | Revision_June 18, 2024 |
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| III. AIMS AND OBJECTS: The aims and objects for which the Society is established are as under:- <br> (a) To foster fellow-feeling and interaction among the alumni of the Indian Agricultural Research Institute, New Delhi. <br> (b) To focus attention on problems related to agricultural research and development in India. <br> (c) To establish closer interaction between related national and international bodies having similar objectives. <br> (d) To undertake suitable publications, and organise seminars, symposia and other related activities for furtherance of its objectives. <br> (e) To encourage the members for voluntary works. <br> (f) To undertake any other activities to fulfil the aims \& objectives of | III. AIMS AND OBJECTIVES: The aims and objectives for which the Association is established are as under: <br> (a) To foster fellow-feeling and strengthen interaction among the alumni of the Indian Agricultural Research Institute, New Delhi. <br> (b) To focus attention on problems related to agricultural research and development in India. <br> (c) To build partnership with related national and international institutions having similar objectives. <br> (d) To undertake suitable publications, organize seminars, symposia and other related activities for furtherance of its objectives. <br> (e) To encourage the members for assisting Graduate School in academic, cultural and social activities, and, <br> (f) To secure and manage funds, donations, endowments... or |

## the society.

All the incomes, earnings, movable, immovable properties of the seciety shall be solely to utilise and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and profit on thereof shall be paid or transferred directly or indirectly by way of dividends, bonus prof its or in any manner whatsoever to the present or past members of the society or to any person claiming through anyone or more of the present or the past members. No member of the society shall have any personal claim on any movable or immovable properties of the society. or make any prof its, whatsoever, by virtue of this membership.

## IV RULES AND REGUIATONS:

(1) Name of the. Society:' IARI Alumni Association' herein after called the 'Association'.

## (2) Membership defined:

(i) Ordinary members: It should be open to all persons who have received the Associateship or any degree of the Indian Agricultural Research Institute, New Delhi.
(ii) Associate members: It should be open to all persons who are registered with the P.G. School, IARI as Post- Graduate Students.
(3) Admission and qualification for membership:

Any person eligible for membership shall send to the Secretary, an
application on the preseribed form. The Seeretary shall place such
undertake any other activity to fulfil the aims and objectives of the Association
All the incomes, earnings, movable, immovable properties of the Association shall be solely utilized for the promotion of its aims and objectives only as set forth above in the Bye Laws of the Association. No member of the Association shall have any conflict of interest and personal claim on any movable or immovable property of the Association. or make any profits, whatsoever, by virtue of his/her membership.
(1) Name of the Society: 'IARI Alumni Association' herein after called the 'Association'.

## (2) Membership defined:

(i) Members: It shall be open to all persons who have received Associateship or any degree of the Indian Agricultural Research Institute, New Delhi.
(ii) Associate Members: It shall be open to all persons who get registered with the Graduate School, IARI as students.

It is now redundant and covered in Item 3 of the revised Bye Laws as given below.

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application before the executive Committee for approval. After the
application is accepted by the committee, the Secretary shall notify the
same to the member, and the date of enrolment shall be the date on-
which the candidate's application is accepted by the committee and the
subscription fee is paid.
Rejection will be communicated to the applicants-
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## (4) Subscription:

The subscription rates for the different categories of membership shall be as follows:
Ordinary:
Rs. 20.00 per annum
Life:
Rs. 200.00
Associate:
10.00 per annum

An admission fee of Rs. 5.00 will be charged extra at the time of enrolment from Life and Ordinary members.

## (3) Membership:

The Membership fee will be Rs. 2000/- (Rupees two thousand) with effect from Academic Year 2024-25 and it be revised periodically by the institute at the specific request by the Association.

All students enrolled at the Graduate School, IARI for the under graduate or post graduate programmes shall become Associate Members and will be recognized as Members of Association only upon completion of their respective degree and complete payment of membership fee i.e. Rs. 2000/-.

Membership fee of Rs 2000/- will be charged in installments @ Rs 500/- per year for the under graduate students and @ Rs 1000/- per year for the first two years for M Sc and Ph. D. students at the beginning of each academic year along with other fees.

Associate members will neither have voting rights nor can be elected to the Executive Committee nor hold any office in the IAA.

## (5) Cessation of Membership:

The liability of members shall be limited to the amount of subscription due from time. Member in default of subscription for three months from the due date shall cease to be members.

## (4) Cessation of Membership:

(a) Membership of the Association will be terminated by the EC if the member is found to indulge in any anti-Association activities.
(b) Associate Members will not be considered as Members if they do not pay the difference of the subscription fee as mentioned in Item (4) above.
(c) Associate Members who may discontinue their studies in the Graduate School, IARI for any reason whatsoever.
(6) Rights and privilege of membership:

Members shall be entitled to the following rights and privileges:
(a) To be present and vote in all General Body meetings.
(b) To hold any office of the Association on being duly elected (Associate Members shall not be eligible to contest an election).
(c) To receive free or concessional supplies of publications, brought out by the Association.
(d) To be members of any of the sub-committees which may be constituted by the General Body (GB) or Executive Committee (EC).
(e) To have such other rights and privileges, which may be decided by the General Body from time to time or the Executive Committee (EC) as the case may be.

## (6) General Body (GB):

(i) General Body defined: General Body (GB) shall consist of all the enrolled members of the Association as defined in Item 3 of the
(ii) Powers and duties, functions of the general Body: The G.B. shall be the supreme authority of the Association. It shall formulate general policies and programmes of the Association in conformity with the constitution and Bye-laws and may provide specific directions to the Executive Council (E.C.). It shall be the only body which can make amendments to or altogether change the rules of the Association, according to the procedure laid down in this constitution.
(iii) Quorum and notice of meeting and periodicity of meetings: The annual G.B. meeting shall be held ordinarily during the convocation week of the Institute. The Secretary. on behalf of the Executive Council shall present to this meeting the annual report, audited financial statement for the preceding yep-r and the budget, if any. The notice of such a meeting along with the agenda will be posted to all members at least 30 days in advance. Any matter that is not on the agenda paper, will be considered at the meeting, with the consent of President, who will preside over all meetings of G.B.
The Secretary with the approval of the Executive Committee of the Association shall call the General Body meetings and when necessary. One third of the members of the Association may also requisition a meeting of the G.B. by notifying in writing to the Secretary and stating the business to be transacted. The Secretary in consultation with the President shall call an extraordinary meeting of the G.B. within 30 days of the receipt of requisition, giving a notice of at least seven days.
One third members will form the quorum for all the meetings of the

## revised Bye Laws.

(ii) Powers, duties and functions of the General Body: The GB shall be the supreme authority of the Association. It shall formulate general policies and programmes of the Association in conformity with the Bye Laws and may provide specific directions to the Executive Committee -(EC). It shall be the only body to make amendments to or altogether change the existing Bye Laws of the Association.
(iii) Quorum, notice of meeting and periodicity of meetings: The annual GB meeting shall be held ordinarily during the convocation week of the Institute. The Secretary, on behalf of the Executive Committee shall present to this meeting the annual report, and Treasurer shall present the audited financial statement for the preceding year and the budget, if any. The notice of such a meeting along with the agenda shall be posted to all members at least 30 days in advance through electronic means. Any matter that is not on the agenda, will be considered at the meeting under any other item only, with the consent of President, who will preside over all GB meetings.

The Secretary with the approval of the President, Executive Committee of the Association shall call the General Body meetings as and when necessary. In compelling circumstances, one third of the members of the Association could also request for a meeting of the GB by notifying in writing at least one month in advance to the Secretary and stating the business to be transacted. The Secretary in consultation with and

| General Body. For Adjourned meeting, no quorum is required. | approval of the President shall call an extraordinary meeting of the GB within 30 days of the receipt of request, giving a notice of at least seven days. <br> One third members will form the quorum for all the meetings of the General Body. In case of lack of quorum, GB may be adjourned and reconvened after a break for which no quorum shall be required. |
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|  | (7) The following would be Ex-officio Chief Patron/Patron of the Association: <br> Chief Patron: Director, Indian Agricultural Research Institute (IARI), New Delhi-110012 <br> Patron: Dean and Joint Director (Education), IARI, New Delhi- <br> 110012 |
| (8) Executive Committee: | (8) Executive Committee: |
| (i) Executive Committee defined | (i) Executive Committee defined |
| (ii) Composition | (ii) Composition |
| (iii) Minimum and maximum strength including office bearers | (iii) Minimum and maximum strength including office bearers |
| The E.C. of the Association shall consist of the following:- | The E.C. of the Association shall consist of the following: |
| President One | President One |
| Vice-Presidents Two | Vice-Presidents Two |
| Secretary One | Secretary One |
| Joint Secretary One | Joint Secretary One |
| Treasurer One | Treasurer One |
| Members Five | Members Eight |
| The Immediate past President and Secretary will also be Ex-officio members of the E.C. for the following term. President, Post Graduate School Students' Union and Registrar (Academic) of the Institute will | Out of the eight members, five will be elected and three will be nominated by the new Executive Committee. |


| be Ex-officio members of the E.C. The Director IARI and Dean \& Jt Director (Education), P.G. School IARI shall be Chief patron and Patron of the Association respectively. | The Immediate Past President and Secretary of the Association will be Ex-officio members of the EC for the following term along with the current President, Graduate School Students' Union, IARI. <br> Ex-officio members will be (non-voting) special invitees in the EC. <br> The total number of EC members shall be 17 . |
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| (iv) Election and Its mode: <br> The Secretary, Treasurer and one of the Vice-Presidents will always be elected from among the members of the Association located at the Headquarter of the Association. <br> The election of all the members of E.C. shall be by secret ballots on the principle of simple majority. Only members whose subscription are not in arrears at the time of filling nominations/ elections shalt be eligible for contesting and voting. | (v) Election and its mode: <br> The Secretary, Treasurer and one of the Vice-Presidents will always be elected from the members of the Association located at the Headquarters of the Association. <br> The election of all members of EC shall be online or by any other process as approved by the EC through secret ballots on the principle of simple majority. Only eligible members shall be able to contest and vote. |
| (vi) Terms of the office of the Executive Committee: <br> The normal tenure of the office-bearers and other members of the E.C. shall be for years. There shall be fresh elections for the E.C. before the Annual General Body meeting to be held at the time of the IARI Convocation vacancies within the E.C. including those of the office bearers may be filed up by the E.C. by nomination | (v) Terms of the office of the Executive Committee: <br> The normal tenure of the EC shall be for three years. There shall be fresh elections for the EC before the Annual General Body meeting to be held at the time of the IARI Convocation. Vacancies within the EC, including those of the office bearers, may be filled through nomination by the EC for the remaining duration of the term, if any. |
| (vii) Powers/ Duties/ Functions of the Office Bearers : <br> The of flee bearers of the Association will function under the general directions of the Executive Committee. | (vi) Powers/Duties/ Functions of the Office Bearers: <br> The office bearers of the Association will function under the general directions of the Executive Committee. |

The President shall be constitutional head of the Association. He/She shall represent the Association on all ceremonial occasions and have the privileges of exercising the casting vote in case of equal division of the Executive Committee at any time.
In absence of the President, one of the Vice-Presidents shall take the chair, and exercise the functions of the President.
The Secretary shall be responsible for conduct of the affairs of the Association in accordance with the rules and directions of the Executive Committee. He/She shall convene the meetings of the Executive Committee, Annual General Body meetings and Extraordinary General Body meetings in consultation with the President and shall be responsible for recording the proceedings there of. The Secretary shall also represent the Association in legal and other proceedings as per Association's rules and regulations. He/She shall also be responsible to file a list of the Executive Committee members every year in office of the Registrar of Societies as per section 4 of the act.
The Joint Secretary will generally help the Secretary in his/her work. The Joint-Secretary will Function as Secretary during the absence of Secretary.
The Treasurer shall be responsible for the financial affairs of the Association. He/she shall submit to the Executive Committee a statement of accounts duly audited by the Chartered Accountant appointed by the Association for each financial year.
The Members of the Executive Committee will participate in the decision making of the Committee with in the frame work of the rules

The President shall be constitutional head of the Association. He/She shall represent the Association on all ceremonial occasions and have the privileges of exercising the casting vote in case of equal division of the Executive Committee at any time.

The President will have the discretion of inviting one or more IARI Alumni members as special invitee(s) to the EC meetings. However, the special invitee(s) will not be entitled to vote.

In the absence of the President, the EC shall decide which of the two Vice-Presidents shall take the chair, and exercise the functions of the President.

The Secretary shall be responsible for the conduct of the affairs of the Association in accordance with the rules and directions of the Executive Committee. He/She shall convene the meetings of the Executive Committee, Annual General Body meetings and Extraordinary General Body meetings in consultation with the President and shall be responsible for recording the proceedings thereof. The Secretary shall also represent the Association in legal and other proceedings as per Association's Bye Laws. He/She as Head of the Alumni office on IARI campus, shall be responsible for the day to day functioning of the office and for maintaining all records/files including the list of members.

The Joint Secretary will assist the Secretary in discharging his/her

| and regulations of the Association. Each member shall have one voting |
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| right. |


| work. The Joint-Secretary will also Function as Secretary during the |
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| absence of Secretary. |

The Treasurer shall be responsible for the financial matters of the
Association. He/she shall submit to the Executive Committee a
statement of accounts duly audited by the Chartered Accountant
appointed by the Executive Committee each financial year.

| The E.C. shall met as and when necessary. There shall, however, be at least meetings in a year. The Secretary in consultation with the President may summon E.C. to meet as and when required. The Secretary shall call an Extra-ordinary meeting of the E.C. within ten days of the receipt of requisition signed by at least one third of the members of E.C. | The EC shall meet as and when necessary. There shall be at least three meetings in a year. However, the Secretary in consultation with the President, may summon EC as and when required. The Secretary shall call an Extra-Ordinary meeting of the EC within ten days of the receipt of requisition signed by at least one third of the members of EC. |
| :---: | :---: |
| (x) Filling up of casual vacancies: <br> In the case of sudden vacation of office in the interval between two meetings of E.C. by the Secretary or the Treasurer, or both, the President shall designate one (or two) of the Members of E.C. to take his (or their) place and exercise his (or their) functions, until the next meeting of the E.C. | (ix) Filling up of casual vacancies: <br> In the case of sudden vacation of office in the interval between two meetings of EC by the Secretary or the Treasurer, or both, the President shall designate one (or two) of the Members of EC to take his/her (or their) place and exercise his/her (or their) functions, until the next meeting of the EC. |
|  | (x) In the eventuality of the entire EC resigning for any reason whatsoever, the Chief Patron shall appoint a Returning Officer who would announce and conduct the elections as per the procedure, for the new EC members at the earliest. The Chief Patron shall request the existing EC to serve as Caretaker EC until the newly elected EC is in position. |
| (9) Subcommittee, if any, formation-II (Composition III) Duties and function : Nil | (9) Subcommittee, if any, formation-II (Composition III) Duties and functions: <br> EC may constitute Sub Committees as and when required for specific purposes. |
|  | (10) Regional Chapters: The Association will have a number of |


|  | Regional Chapters representing various zones in the country for which guidelines to be issued separately. |
| :---: | :---: |
| (10) Source of income and utilization of funds: <br> Income will be in the form of membership subscriptions. The income and property of the Association from wheresoever derived shall solely be spent in the promotion of its objects as set forth earlier and no portion thereof shall be distributed among its members by way of dividends, bonus, etc. If at any time, the Association is dissolved and if there shall remain upon such dissolution, after the satisfaction of all its debts and liabilities, any property whatsoever and wheresoever, the same shall not be paid or distributed among the members of the Association, but shall be given to the Post-Graduate School, IARI, for students welfare activities. | (11) Source of income and utilization of funds: <br> Income will be in the form of membership subscriptions, donations, endowments etc. The income and property of the Association from wheresoever derived shall solely be spent in the promotion of its objectives as set forth earlier and no portion thereof shall be distributed among its members by way of dividends, bonus, etc. If at any time, the Association is dissolved and if there shall remain upon such dissolution, after the satisfaction/clearance of all its debts and liabilities, any property whatsoever and wheresoever, the same shall not be paid or distributed among the members of the Association, but shall be given to the Graduate School, IARI, for students' welfare activities. |
| (11) Financial year: <br> The financial year of the Association shall be from 1st January to 31st December of each year. | (12) Financial year: <br> The financial year of the Association shall be from 1st April to 31st March of each year. |
| (12) Audit of Accounts: <br> The accounts will be closed on the last day of the financial year of the Association and be audited by a Chartered Accountant appointed by E.C. and a statement thereof will be presented by the Treasurer to the E.C. which after approval will be presented to the G.B. for adoption. | (13) Audit of Accounts: <br> The accounts will be closed on the last day of the financial year of the Association and be audited by a Chartered Accountant appointed by EC and a statement thereof will be presented by the Treasurer to the EC which after approval will be presented to the GB for adoption. |

## (13) Operation of the Bank Account:

All amounts received by the Association will be deposited in a scheduled bank or be invested appropriately as may be decided by E.C. The accounts shall be jointly operated by any two of the three officebearers, namely the Treasurer, the President or the Secretary.

## (14) Annual list of managing/Governing Body (Sec. 4 of Act)

Once every year a list of the office-bearers and members of E.C. shall be filed with the Registrar of Societies Delhi a required under section 4 of the Societies Registration Act, 1860.

## (15) Legal proceedings (Section 6 of the Act)

The Association may sue or be sued in the name of the Secretary IARI Alumni Association as per provisions laid down under section 6 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

## (16) Amendment in Memorandum or Rules:

Any amendment in the Memorandum or Rules will be carried out in accordance with procedure laid down under Section 12 and 12 A of Societies Registration Act, 1860.

## (17) Dissolution and Adjustment of Affairs

Not less than three-fifths of the members of the Association may determine that it shall be dissolved and there upon it shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall be taken for the disposal and settlement of the property of the Association, its claims and liabilities, according to the rules of the

## (14) Operation of the Bank Account:

All amounts received by the Association will be deposited in a scheduled bank or be invested appropriately as may be decided by EC. The accounts shall be jointly operated by any two of the three officebearers, namely, Treasurer, Secretary or President.

## (15) Annual list of Managing/Governing Body (Sec. 4 of Act)

Once every year a list of the office-bearers and members of EC shall be filed with the Registrar of Societies Delhi as required under section 4 of the Societies Registration Act, 1860.

## (16) Legal proceedings (Section 6 of the Act)

The Association may sue or be sued in the name of the Secretary, IARI Alumni Association as per provisions laid down under Section 6 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

## (17) Amendment in Bye Laws:

Any amendment in the Bye Laws will be carried out in accordance with procedure laid down under Section 12 and 12 A of Societies Registration Act, 1860.

## (18) Dissolution and Adjustment of Affairs

Not less than three-fifths of the members of the Association may determine that it shall be dissolved and there upon it shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall.be taken for the disposal and settlement of the property of the Association, its claims and liabilities, according to the rules of the

Association applicable thereto, if any, and if not, then as the General Body shall find expedient, provided that, in the event of any dispute arising among the said General Body or the members of the Association, the adjustment of its affairs shall be referred to the principal court of original civil jurisdiction of the district where the headquarters of the Association is situated, and the court shall make such order in the matter as it shall deem requisite provided that the Association shall not be dissolved unless three-fifth of the members shall have expressed a wish for such or by proxy, at a general meeting convened for the purpose.
If the Association needs to be dissolved it shall be dissolved as per the provision laid down under section 13 and 14 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

## (18) Application of the Act

All the provisions under all the sections of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi shall apply to the Society.

## (19) Essential Certificate:

"Certified that this is the correct copy of rules and Regulation of the Society"

Association applicable thereto, if any, and if not, then as the General Body shall find expedient, provided that, in the event of any dispute arising among the said General Body or the members of the Association, the adjustment of its affairs. shall be referred to the principal court of original civil jurisdiction of the district where the headquarters of the Association is situated, and the court shall make such order in the matter as it shall deem requisite provided that the Association shall not be dissolved unless three-fifth of the members shall have expressed a wish for such or by proxy, at a general body meeting convened for the purpose.
If the Association needs to be dissolved, it shall be dissolved as per the provision laid down under Sections 13 and 14 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

## (19) Application of the Act

All the provisions under all the sections of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi shall apply to the Association.

## (20) Essential Certificate:

"Certified that this is the correct copy of Bye Laws of the Association"

Sd.
President

Sd.
Secretary

Sd.
Treasurer

