



भारत कृषि अनुसन्धान संस्थान  
**ICAR- INDIAN AGRICULTURAL RESEARCH INSTITUTE**  
भर्ती सेल, निदेशालय, Recruitment Cell, Directorate  
पूसा, नई दिल्ली-110 012,Pusa, New Delhi-110 012



F. No. 2-1/2022/Rectt. Cell/Administrative (CBT)

Date: 25.06.2024

**Notice**

In continuation to notice no. 2-1/2022/Rectt. Cell/Administrative (CBT) dated 22.05.2024 and 10.06.2024, all the shortlisted candidates for the post of Assistant are hereby informed that a window for filling the preference for posting/allocation of ICAR Hqrs./Research Institute's/ATARI's/KVK's for the post of Assistant is available on IARI website. The detailed guidelines are annexed herewith.

2. The posting preferences may be filled through the portal using login credentials i.e., User ID and Password. The link of the portal is given below:

<https://cdn.digialm.com//EForms/configuredHtml/1258/76960/Instruction.html>

3. The timeline for filling the preferences is as given below:

S. No.	Start Date & Time	End Date & Time
1.	25-06-2024 10:00 AM onwards	30-06-2024 at 11:55 PM

**Note:**

1. Although every care has been taken to prepare the Combined Merit List, IARI reserves the right to modify the Combined Merit List in case of any discrepancy/error is noticed at any stage of the recruitment process.

2. The candidates are advised to visit IARI website (www.iari.res.in) regularly for further updates.

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(Controller of Examination)

### **Detailed guidelines for filling the preferences**

1. All the candidates who have been shortlisted shall have to provide their options, in order of priority, for allocation of ICAR Hqrs./Research Institute's/ATARI's/KVK's by logging-in the portal using their login credentials i.e. User ID and password.
2. The preference once exercised will not be allowed to be modified/ changed at any stage under any circumstances. The candidates will be considered for allocation to the institutions as per their merit, preferences submissions and the vacancies available in the concerned Institutes. However, the final decision of posting is at the sole discretion of the Competent Authority, IARI, New Delhi. The selected candidates may be posted anywhere in ICAR throughout India.
3. The allocation of institutions shall be purely based on the availability of vacancy in the category under which the candidate has been selected, merit position obtained by the candidate and the preference, in order of priority provided by the candidate.
4. Only such EWS/ SC/ ST/ OBC-NCL/ PwBD candidates who are selected on the same standard as applied to UR candidates shall be treated as own merit candidates. If any EWS/ SC/ ST/ OBC-NCL and PwBD candidate qualify after getting any relaxation in age or qualifying marks than what is prescribed as General Standard for Unreserved category candidates, then such EWS/ SC/ ST/ OBC-NCL/ PwBD candidate shall be considered against reserved vacancies and they cannot be considered for appointment against an Unreserved vacancy.
5. It is mandatory to enlist all the available options in order of priority, as per the notified vacancies vide notice no. 2-1/2022/Rectt. Cell/Administrative (CBT) dated 10.06.2024. Failure to provide preference shall lead to the candidate being placed at the bottom of the counseling cycle and he/she shall be considered only after completion of the exercise

wherein all the candidates who had submitted the requisite number of choices have been allocated an institute as per merit. Accordingly, IARI reserves the right to post him/ her anywhere in ICAR and throughout India, subject to availability of vacancy in the category under which the candidate has been selected.

6. The IARI shall, for the purpose of recommending candidates against Unreserved vacancies, fix a “Qualifying Standard” (please refer note below) with reference to the number of unreserved vacancies to be filled up on the basis of the Examination. Provided that the candidates belonging to the SC, ST, OBC(NCL) and EWS who have not availed any of the concessions or relaxations in the eligibility or the selection criteria, at any stage of the examination and who after taking into account the “Qualifying Standard” are found fit for recommendation by the IARI, shall not be recommended against the vacancies reserved for Scheduled Castes, Scheduled Tribes, Other Backward Classes and Economically Weaker Sections, but shall in the first instance be recommended by the IARI against the Unreserved vacancies.

***“(Qualifying standard as mentioned above shall ordinarily be the marks obtained by the last rank holder candidate of Unreserved category in common merit list identified during initial/first phase of allocation of seats.)”***

7. As a matter of facilitation, candidates belonging to the PwBD (Divyangjan) category will be considered for allocation of Institutions at first. The allocation of Institutions to the rest of the shortlisted candidates will be done as per merit to the extent of available vacancies as per the reservation policy of the Government.
8. While making allocation to the Institutions, the candidates belonging to the SC, ST, OBC(NCL) and EWS recommended against unreserved vacancies may be adjusted against reserved vacancies by IARI, if by this process they get an Institution of higher choice in the order of their preference for allocation of Institutions.
9. After expiry of the time-line of joining the respective ICAR Hqrs./Research Institute’s/ATARI’s/KVK’s, information will be collected pertaining to candidates who

either deny joining or who have not reported for joining without any extension granted by the concerned authorities.

10. **In case, any post remains vacant in the respective category at ICAR Headquarter due to non-joining or any other reason of any candidate, the next ranked candidate in merit list after the last recommended candidate of ICAR Hqrs. in the respective category will be considered for allocation to the ICAR Headquarter as per the preference exercised by the candidate. The candidates who have already been allotted Institute will be given option to move to ICAR Headquarters, provided that Transfer TA and other benefits will not be paid due to change of place of posting. ICAR Headquarter and Institutes have different grade pay i.e., 4600 (level-07) & 4200 (Level-06) respectively which was notified from time to time through notification dated 07.05.2022 and various subsequent notices. It is also informed that the vacant post in the concerned Institutions will be filled **ONLY FROM THE WAITING LIST**, which would fall vacant due to above mentioned reasons.**
11. Regional Centers/Station if any, are part of their parent ICAR institutes for all purposes including service matters and the candidates are liable to be posted anywhere under discretion of the Director of the respective institute. Accordingly, candidates are advised to visit the websites of the institutes before submitting their final preference, as the preference once submitted is final and binding.

**Note:**

1. IARI reserves the right to modify the allocation of institutes in case of any discrepancy/error is noticed at any stage.
2. The candidates are advised to visit IARI website ([www.iari.res.in](http://www.iari.res.in)) regularly for further updates

Sd/-

Controller of Examination