

**Zonal Technology Management & Business Planning and Development Unit  
INDIAN AGRICULTURAL RESEARCH INSTITUTE, NEW DELHI – 110 012**

**WALK IN INTERVIEW**

**Subject:** Engagement of Administrative Consultant (retired govt. servant) on contractual basis for Business promotion & commercialization of Agricultural technology at ZTM & BPD Unit, IARI, New Delhi- 110 012; inviting applications thereof:

With ref. to above, the proposal for engagement of Administrative consultant (retired Govt. servant) to work as full time consultant with the following terms & conditions is placed.

1-Must have retired at the level of Section Officer or above.

2-The consultant proposed for engagement shall be well acquainted with the functioning of Govt./ ICAR /Departments / Business Planning Development Units.

3- Must have working knowledge in any Govt./ICAR for organizing workshop on technologies for Agribusiness, BPD workshop, Incubatee workshop, EDP, MoU & Financial management of records as per GFR & Administrative rules and procurement of Consumable and non Consumable articles.

4-Must have working knowledge of basic Computer.

The Engagement of consultant shall be subject to the following conditions

I-The Engagement shall be initially for a period of one year.

II- The engagement may be terminated by the competent authority without assigning any reason by giving a notice of 15 days.

III- The consolidated consultancy fee would be Rs 25,000/- (Rs Twenty five thousand only) per month.

The person(s) who fulfil the eligibility criteria and are willing to offer their services as consultants, may bring their applications in the prescribed proforma in Annexure I, before the Interview Committee on 18/5/17

at 12.00 Noon.

  
Incharge, ZTM&BPD Unit

**Encl.: Annexure-I**



**PROFORMA**

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Sr. No.	Particulars	Details
1.	Name	
2.	Date of Birth	
3.	Contact No.	
4.	Address for Communication	
5.	Date of Joining to Govt. Service	
6.	Date of Retirement	
7.	Name of Ministry/ Department (from which retired)	
8.	Last Pay Drawn (Pay in pay Band and Grade Pay)	
9.	Educational Qualification	
10.	Details of Computer Knowledge	
11.	Brief Particulars of Experience in the Grade of Section Officer and above	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

I further declare that I was clear from Vigilance angle at the time of my Retirement.

(Signature of the Applicant)